

Academic Dual Credit Permission Form

Secondary school students complete this form to confirm their secondary school/school district supports/permits their College of the Rockies program application and dual credit course selections.

Completion of this form does not guarantee course registration. The student is subject to course requisites and the availability of seats.

This permission form does not grant the secondary school/school district access to the student's records (ex. enrolment, attendance, grades or financial information). In order for the College to release this information directly to a school/school district, the student must sign the Student Information Release section of this form. Note: the student may also request that the College send a Confirmation of Enrolment letter and/or official transcript directly to the school/school district.

Student Information – Completed by Student

Personal

Legal Last Name

Legal First Name

Chosen First Name

Birthdate

Email Address

Secondary School

Secondary School

School District

Current Grade

PEN Number

College of the Rockies

Student ID

I applied for the following program (select one)

- University Arts and Science
- Business Management Certificate
- Criminal and Social Justice Certificate
- Recreation Management Certificate
- Tourism Management Certificate
- Kinesiology Certificate

Academic Term

Fall (Sep-Dec)

Winter (Jan-Apr)

Spring (May-June)

Dual Credit Request – Completed by Student

I wish to receive secondary school credit and post-secondary credit for the following College of the Rockies courses:

Term (ex: 2022/Fall)	Subject (ex: PSYC)	Course (ex: 101)	Section (ex: 01)	Course Title (ex: Introduction to Psychology 1)

I understand that I am responsible for all tuition, fees, and textbook costs not covered by school district sponsorship. I also understand that final course grades will be part of my permanent post-secondary record.

Student Name	Signature	Date Signed
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Parent/Guardian Acknowledgement of the above:

Parent/Guardian Name	Signature	Date Signed
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Student Information Release –Completed by Student

College of the Rockies requires student permission to provide information such as attendance, progress, grades, and fees owing to a third party – such as a secondary school or school district.

From this, I grant permission for my secondary school and school district (noted above) to access my student records – attendance, academic progress, grades and any information pertaining to my dual credit enrolment at College of the Rockies.

I understand that I must complete the *Student Release of Information Authorization* form if I would like to grant information access to a parent or guardian.

<https://cotr.bc.ca/wp-content/uploads/Student-Information-Release-Authorization-FILLABLE-READER-2019.pdf>

Student Name	Student Signature	Date Signed
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Dual Credit Permission- Completed by the Secondary School and the College

_____ has permission to register in the College of the Rockies courses noted above. Upon successful completion of these courses, the student will receive dual credit (both secondary and post-secondary credits).

Secondary School Counsellor or Principal	Signature	Date Signed
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