

## Academic Dual Credit Sponsorship Form

### Conditions – Reviewed by the Sponsor

Through completion of this form, the sponsor understands and accepts College procedures, practices and deadlines relating to tuition fee payment, program/course withdrawal, and tuition fee refunds. As a reference, the sponsor has access to the College academic calendar:

<https://cotr.bc.ca/student-services/registrar/important-dates/>

Through this form, the sponsor is also committing to sponsorship regardless of student academic performance.

This sponsorship form does not grant the sponsor access to the student's records (ex. enrolment, attendance, grades or financial information). In order for the College to release this information directly to a sponsor, the student must sign the Student Information Release section of the *Academic Dual Credit Permission* form. Note: The student may also request that the College send a Confirmation of Enrolment letter and/or official transcript directly to the sponsor.

### Details - Completed by the Sponsor

#### Student Information

##### Personal

Legal Last Name	Legal First Name	
Chosen First Name	Birthdate	Email Address

##### Secondary School Attendance

Secondary School	School District
Current Grade	PEN Number

##### College of the Rockies Admission

College of the Rockies Program		Student ID
Academic Term	Fall (Sep-Dec)	Winter (Jan-Apr) Spring (May-Jun)

#### Sponsor Information

Sponsoring Organization	
Billing Address	
Contact Person	Phone
Email	

#### *Accounts Payable Information (if different from above)*

Contact Person	
Phone	Email

Funding Information

	Approved Amount
Tuition	
Student Association Fees	
COTRSA Extended Health & Dental Plan	
UPASS (bus pass)	
Textbooks	
Supplies	
<b>Approved Total</b>	

Notes:

**Students' Association Fees** are \$11.50 per course to a maximum of \$34.50 per term.

**COTRSA Extended Health & Dental Plan** is mandatory for students registered in fall term face to face or alternate delivery courses totalling nine or more credits. Students with proof of alternative coverage may opt out of this plan during the designated period. For opt out dates and instructions, <https://cotr.bc.ca/student-services/student-life/student-health-dental/>

**UPASS** (bus pass) is mandatory for students registered in face-to-face credits totalling nine or more credits.

For sponsorship directly paid to College of the Rockies

The sponsor will receive an invoice approximately 2 weeks from the start of class. The sponsor will remit payment within 30 days to College of the Rockies based on the invoice(s) received. For the sponsor, College of the Rockies is deferring fee deadlines outlined in the College of the Rockies academic calendar.

By signing the form, the sponsor supports the conditions and details noted above.

Sponsor	Sponsor Signature	Date Signed
---------	-------------------	-------------