



## CREATING A SCHOLARSHIP, AWARD, OR BURSARY

### *A Guide for Individual and Business Contributions*

College of the Rockies exists to transform lives and enrich communities through the power of education. As a post-secondary institution firmly rooted in the East Kootenay, we pride ourselves on meeting the need for accessible and applied education across Southeastern British Columbia.

As a donor, your generous support contributes to the success of our students and is an important investment in our community. Scholarships, awards, and bursaries encourage success by rewarding achievement and/or addressing financial needs of our prospective and current students.

These gifts have an immediate impact on a student's life, often allowing them to remain in school to achieve their goals. This is an opportunity to create a legacy at College of the Rockies, by supporting qualities that align with your priorities, honouring a milestone, or remembering a loved one.

There are two types of gifts when creating a scholarship, award, or bursary:

- **ANNUAL** – where a financial amount (minimum \$500) is committed each year and all funds are exhausted during the fiscal year received. Funds are awarded to students as scholarships, awards, or bursaries. We encourage donors to commit to at least 3 years when creating an annual scholarship, award, or bursary.
- **PERMANENT** – where a minimum amount of \$12,000 is donated to College of the Rockies in perpetuity. The funds received may be partially matched by the College and all interest generated from the associated percentage of the book value of the investment is disbursed as an annual or biennial scholarship, award, or bursary.

Yes, I am interested in creating a scholarship, award, or bursary and would like to further discuss my proposed gift with the Director, Donor and Alumni Engagement.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email (if applicable): \_\_\_\_\_

Proposed name of the Scholarship, Award, or Bursary:

\_\_\_\_\_

Please complete the information on the reverse side and submit to [giving@cotr.bc.ca](mailto:giving@cotr.bc.ca)

Or via post or in person at:

College of the Rockies  
Graham Knipfel, Director, Donor and Alumni Engagement  
2700 College Way, Cranbrook, BC, V1C 5L7

**I am interested in making the following type of contribution:**

\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Annual Permanent Not sure yet, let's discuss

**Proposed criteria for my scholarship/award/bursary...**

*Citizenship:*

Any Preference to a Canadian citizen or permanent resident

*With preference to a student from:*

Cranbrook Kimberley Creston Invermere Fernie Golden

Other: \_\_\_\_\_

Doesn't matter

*With preference to a student in the following program area(s):*

Adult upgrading Business, Tourism or University Studies (*Arts and Science*)

Trades Health and Human Services

Specifically: \_\_\_\_\_

Doesn't matter

*Based primarily on:*

Financial need

Merit, with preference going to the applicant with the highest GPA

Merit, with preference going to an applicant with a strong work ethic (*recommended by instructor*)

Other: \_\_\_\_\_

*Awarded:*

As an entrance scholarship

To a returning, transferring, or graduating student

*With additional preferences including:*

Affiliation (*e.g. Rotary or other service club, parent in a specific industry or union, military, etc*):

\_\_\_\_\_

Future goals (*e.g. requiring an essay to demonstrate career objectives*):

\_\_\_\_\_

Personal information (*e.g. gender, disability, member of visible minority, etc*):

\_\_\_\_\_

Other (*athletics, community engagement, performing arts, volunteering, sports, etc*):

\_\_\_\_\_

*Following submission of this form, the Director, Donor and Alumni Engagement will contact you to further discuss your interest in creating a scholarship, award, or bursary, and to provide any additional documentation required. College of the Rockies is a registered charity (107273989 RR0001). Official receipts will be issued.*