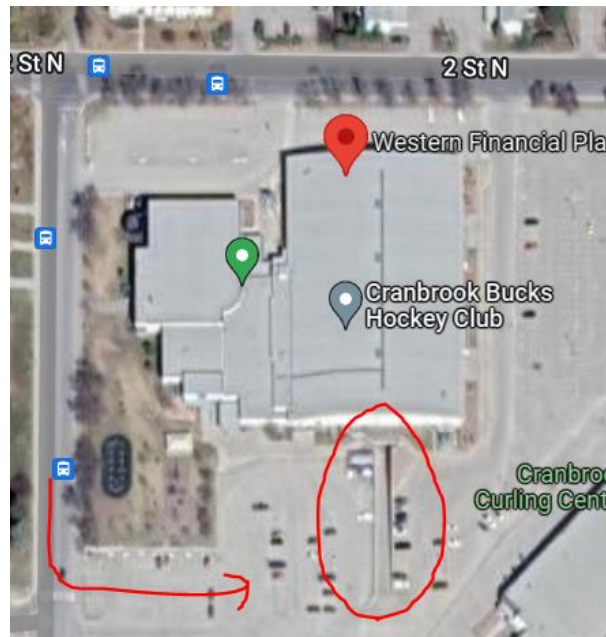


Information for Graduates

11:30 am - Ramp access doors open to Graduating students

Graduating students enter Western Financial Place via the ramp (the back side of the building, coming from the 17th Avenue South parking area – “Zamboni entrance”). The physical address for Western Financial Place is 1777 2nd Street North, Cranbrook, BC.



11:30 – 12:45 pm - Check-in / Gowning / Cap pickup

1. Graduating students check in at the bottom of the ramp. You will be provided with a lanyard featuring your name, program, student number and the side you will sit on to wait. Please confirm this information with the check-in staff.
2. Continue into the rink area and pick up a gown. Staff are there to assist you with the appropriate size.
3. Proceed to pick up a grad cap. You will find assistance with hair pinning, and there will be mirrors to ensure you are ready.
4. Once you have your cap and gown on, you will proceed to the stands backstage to sit with your program. The chairs will have program titles. Staff will be available to usher you in place. Sit and wait in program order.
5. The concession on the concourse level will be open to purchase refreshments, and washrooms are also located on that level.

11:30 – 3:30 pm – Coat check

There is a coat check available in the hallway under the bleachers. Your valuables will be safe in this area. Please pick up your checked items by 3:30 pm. Any items left will be available on Monday at 9:00 am, Cranbrook Campus, Registration desk.

12:45 pm – Lineup begins

Heather Jackson (Side A) and Dianne Teslak (Side B) are your line guides. They, along with helpers, will assist you in lining up. Be sure to listen carefully as you will be formed into two lines. Stay with your program.

1:30 pm – Processional

Numa Ka•kin honour drum group will play during the procession as you move from backstage, through the arena and into your seats. Watch your line guides to be sure you are sitting in the correct rows.

Speeches and remarks

After the Student Awards, your line guides will begin to usher you backstage, starting with Side A and then Side B. This will be to prepare you to cross the stage. Please stay in program order.

Crossing the stage:

Here is the process for when it is your turn to cross the stage:

1. Once you are backstage, take off your lanyard and pull out your name tag. Staff will collect your lanyard from you.
2. Staff will lead you to the stairs of the stage.
3. You will go up the stairs and proceed to the announcer.
4. Hand over your name tag to the announcer and say your name. This is so the announcer says your name properly.
5. The announcer will say your name. Proceed across the stage to receive a blank folder from President Paul Vogt and Registrar Jason Colombo. Hold for a moment and pose for your photo. (no handshakes, please)
6. Proceed off-stage and return backstage to drop off your blank folder.
7. You will now pick up your credential folder and commemorative booklet. Pick-up is sorted by alphabetical last name. Staff will be there to assist with your pick-up. Your package will include a code from Lifetouch to access your digital photo after two business days.
8. Return to your seat. It is important to return to your seat to witness and cheer on your fellow students. It is not important to return to your specific seat unless you have left personal items on your chair.

End of Ceremony

At the end of the ceremony, Numa Ka•kin drum group will begin playing. You will exit your seat row by row and follow your line guides backstage.

If you wish to take pictures with your family, there will be a variety of backdrops to take selfies. You may keep your gown on for selfies, but please return it to the concourse or rink level before you leave the facility. There are drop-off stations to leave your gown. You may keep your cap as a keepsake.

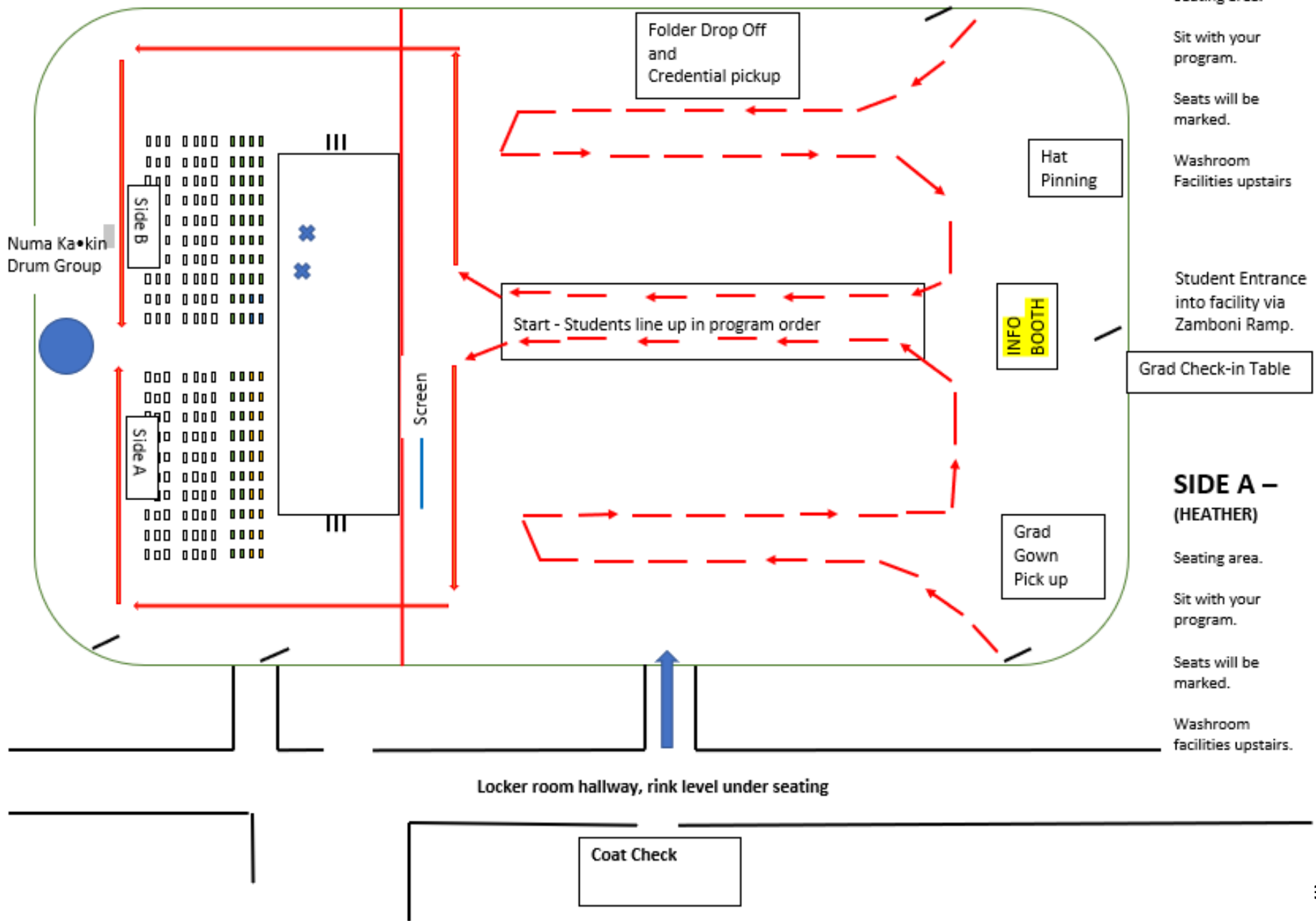
Tours and Photos on Campus

You are welcome to visit the main campus, Kootenay Centre. The facility will be open until 10:00 pm. Gowns will be available near Security for you to use if you wish to take photos. Please be sure to return and hang them so other students may also have the opportunity.

Thank you for spending your special day with us. On behalf of Management, Faculty and Staff,
Congratulations!

BACKSTAGE – Student View

--- Directional Tape on Floor for Students



SIDE B - (DIANNE)

- Seating area.
- Sit with your program.
- Seats will be marked.
- Washroom Facilities upstairs

Student Entrance into facility via Zamboni Ramp.

Grad Check-in Table

SIDE A - (HEATHER)

- Seating area.
- Sit with your program.
- Seats will be marked.
- Washroom facilities upstairs.

Locker room hallway, rink level under seating

Coat Check